



## Riley Flooring Limited

### Company Health & Safety Policy Statement

The Policy of Riley Flooring Limited, represented by the Director, is to provide and maintain healthy and safe working conditions and to seek the active support of all employees in achieving this objective. The effectiveness of this policy depends entirely on the way it is carried out and the emphasis should be on active implementation.

#### OBJECTIVES

- To achieve standards of health & safety that comply fully with the requirements of The Health & Safety At Work Act 1974 and other relevant statutory codes of practice.
- To establish and maintain a healthy and safe working environment for employees and to arrange the provision, where necessary, of personal protective clothing and equipment.
- To provide adequate facilities and arrangements for the welfare of all employees.
- To provide all employees with the information, instruction, training and supervision they need to work in a healthy and safe way.
- To develop Health & Safety awareness and individual responsibility at all levels among the employees.
- To take steps to safeguard the health and safety of visitors, contractors and other non-employees against foreseeable hazards arising out of Riley Flooring Limited activities and their premises.

All employees and sub-contractors are expected to co-operate with the company in carrying out this policy and must ensure that their own work, so far as reasonably practicable, is carried out without risk to themselves or others.

To ensure the company is fully compliant with the legal requirements, adequate resources will be provided for training of employees and for any necessary plant and equipment.

The Managing Director, Scot Pearson, is responsible for health, safety and welfare and to whom reference should be made in the event of any difficulty arising in the implementation of this policy.

The organisation and arrangements for implementing the policy will also be available at each site and workplace and a full copy of the policy is held at **78 Beckenham Road, Beckenham, Kent BR3 4RH** for reference by any employee as required.

This policy will be reviewed at least annually or when current legislation demands.

#### Scot Pearson

Managing Director

March 2013